



## Student Information Packet

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### ✔ WELCOME

We're glad you're here! At Fuzion School of the arts we believe that engaging in the arts builds confidence and character. Our team is committed to inspiring, encouraging, and challenging our students. When you join FSA you are joining a family.

This packet details information regarding tuition, important dates, attendance policies and so much more! Please thoroughly read the entirety of the document.

Thank you for being part of the Fuzion family! We're better because you're here.

### ✔ IMPORTANT DATES

#### 2025/2026 FSA SCHOOL YEAR DATES

- Parent Orientation: August 9th, 2025 | 1PM | Location: Heritage Fellowship
- Fall Semester Begins: August 11, 2025
- Labor Day: Fuzion School of the Arts will be closed.
- Fall Break: October 13 -17, 2025
- Parent Observation Week: November 10-14, 2025
- Thanksgiving Break: November 26-28, 2025
- Winter Break: December 15, 2025 - January 4, 2026
- Spring Semester Begins: January 5, 2026
- MLK Day - Fuzion School of the Arts will be closed
- Spring Break: March 16-20, 2026
- Dress Rehearsals: Middle to end of May. Specific dates and times will be given for each department and updated here and uploaded to our Showcase Portal in the app.
- Spring Showcase: The last three weekends of May. Specific dates will be given for each Department's showcase and updated here and uploaded to our Showcase Portal in the app.

#### FUZION FUN DAYZ

- Fuzion Gear Week: August 25 - 29th, 2025
- Silly September: September 22 - 26, 2025
- Christmas Week: December 8 - 12, 2025
- Fuzion Gear Week: January 26 - 30, 2026
- Hearts Week: February 9 - 13, 2026
- Showcase Dress Up Week: April 7 - 10, 2026

## ✔ OFFICE HOURS

- We will be available during these business hours. If you contact FSA outside of business hours, please leave a voicemail or a text (865.309.4372) and we will get back with you the next business day during office hours.
  - Monday: 12:00 - 7:00
  - Tuesday: 12:00 - 7:00
  - Wednesday: 12:00 - 7:00
  - Thursday: 12:00 - 7:00
  - Friday: 3:00 - 7:00

## ✔ COMMUNICATION

- When creating an account with Fuzion School of the Arts, families need to opt in to emails. This is our primary way of sending out notifications regarding class cancelations, weather cancelations and updates. We will also send updates in our Fuzion App.
- It is mandatory that all families have the Fuzion App. You'll be added to the appropriate groups in the app based on the classes your student is enrolled in. This is the primary place that instructors can communicate with parents, post photos, and share videos.
- We send weekly emails updating families on important announcements, dress up days and more. Please thoroughly read these weekly emails for updates and important announcements and reminders.

## ✔ ATTENDANCE POLICY

- In accordance with FSA's core value of excellence, please be on time for your class(es). In order to progress personally as a student, regular attendance is strongly encouraged. Absences not only affect the individual, but also affect everyone in the class. A student may be asked to leave the class, or told they cannot participate in the end of year Showcase if attendance drops below 80% (per semester). Fuzion School of the Arts reserves the right to drop any student who misses class for more than 30 days without written notification in order to make room for another student to join the class.
- We do not prorate tuition based on a student's absences. If Fuzion School of the Arts is in session, it is the choice of the family to attend class. FSA is not obligated to give extra assignments, time, or materials due to a student missing class.
- A doctor's note is required for monthly tuition to be pro-rated for classes that need to be dropped due to injury. We must receive the doctor's note within two weeks of the doctor's signature. We will then prorate for missed classes from the date of injury, up to two weeks.
- If a student must miss class for any reason, please notify FSA of your child's absence by reaching out in your classes group in the Fuzion App. You can also message/call 865.309.4372 or email [info@fuzionschool.com](mailto:info@fuzionschool.com).

## ✔ SHOWCASE COMMITMENT

- All fees related to our annual Showcase will be posted to your account with the first month's tuition. Fees will be due by December 31st.
- If your student is unable to participate in the Showcase, you must inform Fuzion School of the Arts no later than December 15 to receive a refund for any fees paid.
- Families that enroll after December 15 must make a final decision regarding their Showcase commitment upon enrollment. Fees will be added to the account and will be due with the first month's tuition. Once the fees have been processed, they are nonrefundable.

## ✔ LATE ARRIVAL POLICY

- **Dance Department:** If you are more than 10 minutes late, the instructor may ask you to watch only. Missing the beginning warm up and stretches of dance classes may cause injury if you are allowed to join the class late.
- **Theatre, Visual Arts, and Music Department:** Class instruction will begin immediately and it will be difficult for you to keep up during workshop time if you are more than 10 minutes late. The teacher has the freedom to ask you to watch only and to privately make up both the instructional and studio portions of the class at private lesson rates.
- **Private Music Lessons:** If a student is less than 10 minutes late for their private lesson, the lesson will take place but will end at the scheduled time. Instructors are not obligated to accommodate for the missed time. If a student is over 10 minutes late to a private lesson, instructors reserve the right to not teach the lesson. Lesson will not be refunded. Private lessons have a 24 hour cancellation policy. If families do not contact the teacher directly or our office within 24 hours of their scheduled lesson time a makeup lesson will not be scheduled nor refunded. If 24 hours notice is given, instructors will schedule a makeup lesson. Please read our Private Music Lesson packet for more information.

## ✔ WITHDRAW POLICY

- If withdrawing from a class becomes necessary, please contact our Executive Administrator by email at [info@fuzionschool.com](mailto:info@fuzionschool.com). If you do not withdraw from classes by the time that month's tuition is due, you will still be charged tuition the month you are withdrawing.

## ✔ OBSERVATION OF CLASSES

- Parents/guardians are not able to sit in the studio spaces while instruction is taking place, but are welcome to sit in the lobby. For your convenience, we have cameras in each of our studio spaces. The TV in the lobby will scroll through a live video feed of each studio space.

## ✓ CLASS SCHEDULE

- FSA reserves the right to change the schedule as needed and based on instructor availability. We cannot guarantee the class schedule will stay the same from one school year to another.

## ✓ INCLEMENT WEATHER POLICY & CLASS CANCELLATIONS

- Weather: If weather conditions are a concern, please check Fuzion School of the Arts Classes Group in our Fuzion App. You will also receive a notification via email.
- Though we will check with local school districts, whether Fuzion School of the Arts remains open or cancels certain classes will be up to the discretion of the Executive Director. We will send updates via email and social media in the event of a closing or late start due to a weather related issue. It is the decision of the family whether or not they feel comfortable enough attending classes in inclement weather situations if we are not closed.
- If an instructor cancels class due to illness or travel, a make up class will be scheduled. Students will be notified by the front office of the cancellation and be given the make up class date.

## ✓ FSA GUIDELINES

- Fuzion School of the Arts is a community! We want to treat each other with complete respect and kindness! Please look over these guidelines so you can see what is expected as a part of the Fuzion Family.
  - We ask that students bring only water bottles into our studios. All other food and beverages we ask stay in our lobby or student center.
  - Supervise young children at all times and please clean up messes left by your child or family.
  - Please label all of your items (bags, ballet shoes, etc). We are not responsible for any stolen or lost property.
  - Drop Off
    - Please wait with your child in the lobby until the start of classes. Please do not drop off and leave students under the age of 11 prior to class starting. After the student has gone into class, you are more than welcome to wait in our lobby, in your car, or leave and come back.
    - Students over the age of 12 may be dropped off up to thirty minutes before class time. Many times students need time to change clothes and prepare for class. However, please do not drop off students more than 30 minutes before class time. Again, this is for their safety. Our front office staff may be in meetings, on phone calls, etc... and are not able to give full attention to students dropped off early.
  - Pick Up
    - Please come back into the lobby to pick up students under the age of 12. For the safety of the students, we do not want a young child going across the parking lot unaccompanied. We will ask students to wait in the lobby until their parent has entered the lobby.
    - Please arrive on time for student pick up. Again, it is for the safety of your student that they aren't left unaccompanied. If there is a special circumstance and you will be running late, please notify our office by reaching out in your classes group in the Fuzion App or calling/messaging 865.309.4372.

## ✔ TUITION AND FEES

### GROUP CLASS TUITION

Class Length	First Class Monthly Tuition	Each Additional Class Monthly Tuition
30-60 minutes	\$45	\$35
75-90 minutes	\$55	\$45
<p>\$5 discount (per month) is applicable for: Military, Police, Fire, Teacher, Students, Full-Time Pastors (please ask our Executive Administrator to have the discount applied to your monthly tuition total)</p>		

\*\*For full information regarding Private Music tuition, please see the Private Music Lesson Packet.

### FEES

FEE	AMOUNT	DETAILS
SHOWCAES FEE	<p>By Department:</p> <p>1 student in family - \$40                      2 students in family - \$75                      3+ students in family - \$100</p>	<p>Supports the expenses associated with the production of our incredible Spring Showcases (venue, lighting, props, set, etc.).</p> <p>DUE: December 31</p>
<p>COSTUME FEE</p> <p>Dance Dept. Theatre Dept.</p>	<p>All TwinkleToes, Kinderdance, Happyfeet, ShowStoppers &amp; Sparkly Starz Classes: \$75 per class</p> <p>All other Dance &amp; Theatre classes: \$85 per class</p>	<p>DUE: December 31</p>
ART SUPPLY FEE	<p>\$45 per semester/per class</p>	<p>Covers art supplies.</p> <p>DUE: Fall Fee - Upon Enrollment Spring Fee - December 31st</p>
MUSIC SUPPLY FEE	<p>\$20 per semester/per class</p>	<p>Covers sheet music.</p> <p>DUE: At the beginning of each semester</p>

## ✔ BILLING & LATE FEES

- Tuition will be posted to accounts at the beginning of each month and is due by the 15th of each month. Should your tuition not be paid by the 15th, a \$10 late fee will be added to your account.
- Please note full tuition is due for the month, regardless of the number of weeks in the month.
- For your convenience, Fuzion School of the Arts offers automatic payments. We recommend all families use automatic payments to avoid late fees. Details about automatic payments are below:
  - The card on file in your family account will be billed on the first week of class, and on the first Monday of each month following.
  - Please check your account and email regularly. If your payment doesn't process, you will be notified by email to check your account and the card you have on file.
  - To change/update the card on file, please log into your account and select "edit payment information"
  - If tuition has not been paid by the last Monday of the month, the card on file will be processed for tuition plus the late fee.
- If you/your child decides to drop a class, but is not current with payments, your balance will be due in full.
- If there is an unpaid balance on your account at the end of the semester, Fuzion School of the Arts may deny access to classes or other programming until balance is paid.
- Families who elect not to be on automatic payments will be held responsible for paying their own tuition. Fuzion School of the Arts is not responsible to remind families to pay their monthly tuition.
- Should a family who elected not to participate in automatic payments neglect keeping their account in good standing, Fuzion School of the Arts reserves the right to require automatic payments as a condition of enrollment the following year.
- Fuzion School of the Arts does not issue refunds or credits for tuition, registration, or fees, with the exception of Showcase and Costume Fees if written notice of non-participation in the Showcase is received prior to December 15.

## ✓ NOTE FROM FSA EXECUTIVE DIRECTOR

Welcome to the 2025/2026 School Year!

Whether you've been with us for years, or you're just getting started, I'm so glad you're here. Fuzion School of the Arts is such a special place. When I get the chance to share about who we are, those words always come out of my mouth..."There's something so special about what's being built here."

Family. Community. Friendships. Talent. Skills. Character. Perseverance. These are all things that I see year after year being forged in the lives of the students who come through the doors.

Our team continues to remain committed to our core values:

HUMILITY  
COURAGE  
CREATIVITY  
EXCELLENCE

We believe the arts should be used to create not compete, and to express not impress. We want every student who walks through our doors to find a safe space to explore the arts, a safe space to try new things, a safe space to fail and then keep trying, and a safe space to be challenged outside of their comfort zone.

Seeing a student fearful to try something in class one day, and then doing it with excellence and courage from the stage by the end of the year...that, friends, never gets old!

When we say, "We're better because you're here," we truly mean it. Thank you for choosing to be part of the Fuzion Fam! It's going to be a great year!

Redefining the Arts,

